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REGISTERED  
MASSAGE THERAPY  
PROGRAM  
APPLICATION  
PACKAGE

# REGISTERED MASSAGE THERAPY (RMT) PROGRAM

FIRST COLLEGE  
FACULTY OF REGISTERED MASSAGE THERAPY

INSPIRING MINDS THROUGH EDUCATION



## PROGRAM OVERVIEW

### DIPLOMA - TWO - YEAR PROGRAM

The registered massage therapy (RMT) program is a two-year program offered in Kelowna. Registered massage therapy is a regulated profession in British Columbia. The registered massage therapist is a highly trained healthcare professional.

Registered massage therapists (RMTs) are currently in the most employable field with the fastest growing rate in Health Care.

Registered Massage Therapists (RMTs) in British Columbia are trained to: evaluate your health needs; provide an assessment of your specific soft tissue or musculoskeletal condition; predict the likelihood and/or timeline of your recovery; provide active (intense) or passive (gentle) hands on therapy; and through research, provide evidence-based patient education and remedial exercises. (taken from the RMTBC Website)

Registered massage therapists (RMTs) in BC have many employment options. They can work independently in private practice or with other healthcare professionals in a multidisciplinary clinic (with chiropractors, naturopaths, physiotherapist, kinesiologist, psychologists).

### WHAT WE PROVIDE:

Full Time Course Schedule -  
Week Days Classes

Highly Qualified & Professional  
Instructors

Scholarship and Subsidy Available

Small Class Size With State-of-the-Art  
Lab Facilities

### WHAT IS YOUR FUTURE OPPORTUNITY?

The ability to earn over \$100 per Hour  
as an RMT

### WHAT YOU WILL RECEIVE:

Registered Massage Therapy  
(RMT) Program Diploma

TRAINING at Stand First Aid with CPR - C

# REGISTERED MASSAGE THERAPY (RMT) PROGRAM

DIPLOMA - TWO - YEAR PROGRAM

FACULTY OF REGISTERED MASSAGE THERAPY

www.firstcollege.ca - (778)478-6611 OR (778) 754-2888  
532 Leon Ave, Second Floor, Kelowna, BC Canada, V1Y 6J6

## ADMISSION REQUIREMENT

1. High school graduation or equivalent
2. Proof of meeting English Language Competency Requirements
3. Application Essay
4. Character Reference Letters
5. Current Resume
6. Introduction to Massage Therapy Course
7. A Criminal Record Check Clearance
8. Medical Note from Physician
9. Education Interview

Please review the detailed admission requirement on Page 3 & 4.

## PROGRAM COST

### DOMESTIC

Total Cost: \$37,150.00 CAD

- Application Fee - \$150.00 CAD
- Course Materials Fee - \$1400.00 CAD
- Textbook Fee - \$2600.00 CAD
- Year 1 Tuition Fee - \$17,000.00 CAD
- Year 2 Tuition Fee - \$16,000.00 CAD

### INTERNATIONAL

Total Cost: \$42,200.00 CAD

- Application Fee - \$200.00 CAD
- Course Materials Fee - \$1400.00 CAD
- Textbook Fee - \$2600.00 CAD
- Year 1 Tuition Fee - \$20,000.00 CAD
- Year 2 Tuition Fee - \$18,000.00 CAD

Student Loans are Available

## PRACTICAL EDUCATION REQUIREMENT

Requirements are due prior to the first day of Clinical Placement in term three. The Student Services department will assist you with obtaining the necessary documents.

1. Current immunization Record
2. Standard First Aid with CPR - C and AED, provided by First College.

## DATE AND SCHEDULE

For the upcoming intake schedule, please refer to [www.firstcollege.ca/rmt](http://www.firstcollege.ca/rmt) under the section "Date and Schedule."

Also, please contact the Academic Advisor, for the detailed Academic Calendar at [admissions@firstcollege.ca](mailto:admissions@firstcollege.ca), OR call us at (778) 478-6611; (778)754-2888

Six Terms in two years (15 weeks per term)  
Class Hours: Monday - Friday, 8:30 am to 3:30 pm or 4:00 pm  
(Including Lunch Break)  
Student Clinic Hours (Practical Education): Term 3 - Term 6  
8:00am to 9:30pm on various days depending on the term.

**Introduction to Massage Therapy Course:**  
(Please note: Completion of a two day "Introduction to Massage Therapy" Course offered by First College or another accredited Massage Therapy Institution in B.C., which is one of the prerequisites.)

For the upcoming introduction course intake schedule, please refer to [www.firstcollege.ca/rmt](http://www.firstcollege.ca/rmt) under the section "Date and Schedule."

# REGISTERED MASSAGE THERAPY (RMT) PROGRAM

DIPLOMA - TWO - YEAR PROGRAM

## DETAILED ADMISSION REQUIREMENT

Applicants must meet the following admission criteria:

**1. High school graduation or equivalent** (BC High School Diploma, BC Adult Graduation Diploma, General Education Development-GEC, or an equivalent secondary school completion from another jurisdiction).

**2. Proof of meeting English Language Competency Requirements** (Students must have strong verbal and written communication skills, as well as satisfactory and active English comprehension skills. All applicants must meet the English Language Competency requirements)

- For students whose first language is English, evidence of one of the following:

- Proof of completion of Grade 12 English.

- College courses determined to be equivalent to completion of Grade 12 English (or higher) by post-secondary institutions.

Applicants must produce transcripts as evidence of completion. A minimum of a C grade is acceptable.

-Canadian Adult Achievement Test (CAAT):

Reading Comprehension 35/50, Spelling 23/32.

- Language Placement Index (LPI):

The three individual scores (Sentence Structure, English Usage, and Reading Comprehension) must total a minimum of 20, out of a maximum possible score of 40. Essay level of 4, with a minimum essay score of 24/40.

- Accuplacer:

Grade 12 level or higher Recommended Cut Scores:

Reading Comprehension 60

Sentences Skill 55

Writeplacer 4

- For students whose first language is not English, evidence of one of the following completed tests:

- Canadian Language Benchmark Placement Test (CLB PT) completed within the last year.

Minimum scores in the following categories: Listening-7, Speaking-7, Reading-6 and Writing-6

Note: a CLB Report Card from a LINC Program may also be accepted.

- Canadian English Language Proficiency Index Program (CELPIP – General) completed within the last year. Minimum scores in the following categories: Listening-7, Speaking-7, Reading-6 and Writing-6.

- International English Language Testing System (IELTS) completed within the last two years.

Minimum scores in the following categories: Listening-6, Speaking-6, Reading-5.5, Writing-5.5.

- Canadian Academic English Language Assessment (CAEL) completed within the last two years.

Overall Score of 60, with no section less than 50.

- The Test of English as a Foreign Language (TOEFL) completed within the last two years, IBT only. Overall score of 76 with no score lower than 20 in Speaking and Listening and no score lower than 18 in Reading and Writing.

# REGISTERED MASSAGE THERAPY (RMT) PROGRAM

DIPLOMA - TWO - YEAR PROGRAM

## DETAILED ADMISSION REQUIREMENT

### 3. Application Essay

Please provide an application essay that is grammatically correct and 300-400 words. Your essay should address:

- Why you want to be a Registered Massage Therapist?
- What you have to offer the profession?
- What your experiences are, if any, with Massage Therapy?

### 4. Character Reference Letters

Two current character reference letters are required.

- The reference letters should come from any of the following: a healthcare professional (chiropractor, physiotherapist, doctor, nurse, etc.), an employer (past or present), or a friend who has known you for over five years.
- The letters should speak to your character and why they feel you are suitable for this profession.

### 5. Current Resume

Please provide a current resume that can be emailed to Admissions at [enrollment@firstcollege.ca](mailto:enrollment@firstcollege.ca)

### 6. Introduction to Massage Therapy Course

Completion of the "Introduction to Massage Therapy" Course offered by First College or another accredited Massage Therapy Institution in B.C. Course dates are listed on the website.

### 7. A Criminal Record Check

A criminal record check must be obtained from the B.C. Ministry of Public Safety and the Solicitor General's Criminal Records Review Office. First College's admission offices will provide applicants with instructions and forms for applicants to submit to the Solicitor General's Office and a deadline for the College to receive their criminal record check.

### 8. Medical Note from Physician

A Medical Clearance form, which is part of the application package, must be filled out by a Physician.

### 9. Education Interview

An interview with the Program Director will be scheduled once your application process has begun. You will be contacted by Admissions to schedule an in-person interview.

**Notes:** The following sections will not affect the admission decision. The purpose of these sections is to determine the suitability of the prospective student to our two year comprehensive RMT program but also to the massage therapy industry. These sections will enable the Program Director at First College to assess weaknesses and strengths of the student and to help prepare them for the program.

### 3. Application Essay

### 4. Character Reference Letters

### 5. Current Resume

### 9. Education Interview

\*Meeting minimum entry requirements does not guarantee acceptance into the program.



# RMT Program Application Checklist

Student Name: \_\_\_\_\_

PROGRAM START DATE: \_\_\_\_\_

	<input type="checkbox"/> <b>ADMISSION ACCEPTED</b>	<b>Date Completed</b>
<b>1</b>	<b>Photo ID</b>	
<b>2</b>	<b>Application form</b>	
<b>3</b>	<b>Application fee</b>	
<b>4</b>	<b>Proof of high school graduation or equivalent (diploma)</b>	
<b>5</b>	<b>Proof of Grade 12 English (transcript) or Meeting English Language Competency Requirements (If applicable)</b>	
<b>6</b>	<b>Application essay</b>	
<b>7</b>	<b>Character reference letters</b>	
<b>8</b>	<b>Current resume</b>	
<b>9</b>	<b>Criminal record check clearance</b>	
<b>10</b>	<b>Medical note from Physician</b>	
<b>11</b>	<b>Education interview</b>	
<b>12</b>	<b>Introduction to Massage Therapy Course</b>	

Details of admission requirements and required forms are provided in this package.

Notes:

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# First College Application For Admission

First College Administration Office  
 532 Leon Ave, Second Floor,  
 Kelowna, BC Canada, V1Y 6J6  
 Phone: 1.778.754.2888  
 Fax: 1.778.478.6610  
 Email: enrollment@firstcollege.ca  
 www.firstcollege.ca

Use of an Agency (if applicable – First College designated agents only):

Agency Name			
Agent Code	Contact Person		
Phone Number			
Email Address			

<b>FOR OFFICE USE ONLY</b>
Student ID: _____

NOTE: Admissions information will be sent to the above email address.

## PART 1: Program & Start Date

**APPLICATION PERIODS: Applications are only accepted if submitted during the application periods.**

Program Name:

(Please use Dropdown menu to select) \_\_\_\_\_

Program Start Date: \_\_\_\_\_ (Month/Year)

Location: Kelowna

Kelowna Campus:  
 532 Leon Ave, Second Floor, Kelowna, BC Canada, V1Y 6J6

**NOTE:**  
 Before applying, check the program availability for your preferred start date online at [www.firstcollege.ca](http://www.firstcollege.ca), or contact with an Admission/Enrollment Advisor at [enrollment@firstcollege.ca](mailto:enrollment@firstcollege.ca) or (778) 754-2888

## PART 2: Personal Information

Family Name:	Given Name(s):
Date of Birth: _____ / _____ / _____ <small>(DAY) (MONTH) (YEAR)</small>	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Country of Citizenship:	First Language:

## PART 3: Permanent Address

Address:	
City:	Province/District/State:
Country:	Postal/Zip Code:
Phone:	Email:

## PART 4: Current Mailing Address to be Indicated on Offer Letters and Receipts (if different from Part 3)

Address:	
City:	Province/District/State:
Country:	Postal/Zip Code:
Phone:	Email:

## PART 5: Emergency Contact

Name:	Relationship to you:
Telephone:	Email:
Canadian Custodian Name (for students under 19):	Telephone:

## PART 6: Release of Information

I hereby authorize the College to release any of the following items:

Application information, Admission status, Letter of Acceptance, Transcripts, Progress and Attendance records (if applicable) to:

Relative or Friend \_\_\_\_\_  Other Educational Institution \_\_\_\_\_

**NOTE:** If you use an agency, information about your admission and registration will be communicated to your agent.

## PART 7: Homestay Information Service Request

Do you require the homestay information?  YES  NO

If you checked "Yes", a Student Service Advisor will contact you by email.

**Please note some services can take up to 4 months to put into place.**

## PART 8: Optional Service Request

I am requesting information on services for students with an illness or disability  YES  NO

If you checked "Yes", a Disability Service Advisor will contact you by email.

**Please note some services can take up to 4 months to put into place.**

## PART 9: Select Payment Option

E-transfer to [payments@firstcollege.ca](mailto:payments@firstcollege.ca) with your print name. (Please send security question answer in separate email.)

Select Payment Option (\$150 CAD):

Credit Card# \_\_\_\_\_ Expiry: \_\_\_\_\_ CVS Code: \_\_\_\_\_

Cash – in person only during business hours, weekdays 8 am to 5 pm

Wire Transfer (Please contact Student Service Department to receive the banking information)

### PROTECTION OF PRIVACY

First College collects and retains student personal information under the authority of the College and Institute Act. The information will be used to admit, register and graduate students, record academic achievement, issue library cards, administer and operate academic, alumni and other College programs and other purposes consistent with the mandate of the College. Information on admission, registration and academic achievement may also be disclosed and used for statistical and research purposes by the College, other post-secondary educational institutions, the Industry Training Authority and the provincial government. Personal information provided for admission and registration and any other information placed into the student record will be collected, protected, used, disclosed and retained in compliance with British Columbia's Freedom of Information and Protection of Privacy Act (R.S.B.C. 1996, c. 165).

If you have any questions about the collection, use and disclosure of your personal information by First College, please contact the enrollment office, First College, 532 Leon Ave, Second Floor, Kelowna, BC Canada, V1Y 6J6, 1.778.754.2888.

### DECLARATION

I understand that the information I provide including subsequent information placed in my student records, will be used for the purposes of admission, registration, research, alumni and development and other purposes consistent with the mandate of the institution.

1. I understand that submission of this application does not guarantee admission to a program or course, and that admission is subject to meeting First College's prerequisites and space availability.
2. I agree to abide by the rules and regulations of First College as published in the Calendar, and those of the department and program in which I shall be registered and any changes which may be made while I am a student at First College.
3. I certify that the information I have provided in this application is complete and accurate and may be verified by First College. I understand that falsifying any documents or information submitted will result in immediate cancellation of my admission or registration at First College.
4. I understand that First College has the right to cancel a program due to low registration.
5. I understand that the application fee is non-refundable, and I have read and understand the First College refund policy at [www.firstcollege.ca](http://www.firstcollege.ca).
6. I understand that I will receive e-mail communications from First College regarding my application, registration, and any other information and updates related to my study at First College.

\_\_\_\_\_  
APPLICANT'S SIGNATURE IN ENGLISH (Do not print)

\_\_\_\_\_  
DATE (month/date/year)





## MEDICAL CLEARANCE FORM

I give permission for the physician to release this medical information to First College for the purpose of admission requirements. All information will remain confidential.

Individual's Name (print): \_\_\_\_\_ DOB: \_\_\_\_\_

Individual's Signature: \_\_\_\_\_

This medical clearance is to certify the following individual is physically and psychologically able to fully participate and attend the two-year Registered Massage Therapy (RMT) program including all clinical aspects.

Physician Information:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**Physician Use Only:**

*Please check one of the following statements*

<input type="checkbox"/>	I approve the individual's participation in the RMT program with no restrictions
<input type="checkbox"/>	I approve the individual's participation in the RMT program with the following restrictions:  
<input type="checkbox"/>	I recommend the individual not participate in the RMT (if checked, the individual will not be accepted into the RMT program)

Physician's Notes: \_\_\_\_\_

\_\_\_\_\_

Physician's Name (print): \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Introduction to Massage Therapy Course Registration Form

First College Administration Office  
532 Leon Ave, Second Floor,  
Kelowna, BC Canada, V1Y 6J6  
Phone: 1.778.754.2888  
Fax: 1.778.478.6610  
Email: [enrollment@firstcollege.ca](mailto:enrollment@firstcollege.ca)  
[www.firstcollege.ca](http://www.firstcollege.ca)

Use of an Agency (if applicable – First College designated agents only):

Agency Name			
Agent Code		Contact Person	
Phone Number			
Email Address			

<b>FOR OFFICE USE ONLY</b>
Student ID: _____

NOTE: Admissions information will be sent to the above email address.

## PART 1: Program & Start Date

**APPLICATION PERIODS: Applications are only accepted if submitted during the application periods.**

Program Name: \_\_\_\_\_

Date and Time:  June 23, 2023 from 4pm to 8pm  
June 24, 2023 from 9am to 3pm  
 August 25, 2023 from 4pm to 8pm  
August 26, 2023 from 9am to 3pm

Location: Kelowna Campus: 532 Leon Ave, Second Floor, Kelowna, BC, V1Y 6J6

Registration Fee: **\$ 300 CAD,** To register, Please complete the form and send it back to us at [admissions@firstcollege.ca](mailto:admissions@firstcollege.ca)

## PART 2: Personal Information

Family Name: _____	Given Name(s): _____
Date of Birth: _____ / _____ / _____ (DAY) (MONTH) (YEAR)	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Country of Citizenship: _____	First Language: _____

## PART 3: Full Mailing Address

Address: _____	
City: _____	Province/District/State: _____
Country: _____	Postal/Zip Code: _____
Phone: _____	Email: _____

## PART 4: Select Payment Option

<b>Select Payment Option:</b>	E-transfer to <a href="mailto:payments@firstcollege.ca">payments@firstcollege.ca</a> with your print name. (Please send security question answer in separate email.)
	Credit Card# _____ Expiry: _____ CVS Code: _____
	Cash – in person only during business hours, weekdays 8 am to 5 pm
	Wire Transfer (Please contact Student Service Department to receive the banking information)

### PROTECTION OF PRIVACY

First College collects and retains student personal information under the authority of the College and Institute Act. The information will be used to admit, register and graduate students, record academic achievement, issue library cards, administer and operate academic, alumni and other College programs and other purposes consistent with the mandate of the College. Information on admission, registration and academic achievement may also be disclosed and used for statistical and research purposes by the College, other post-secondary educational institutions, the Industry Training Authority and the provincial government. Personal information provided for admission and registration and any other information placed into the student record will be collected, protected, used, disclosed and retained in compliance with British Columbia's Freedom of Information and Protection of Privacy Act (R.S.B.C. 1996, c. 165).

If you have any questions about the collection, use and disclosure of your personal information by First College, please contact the enrollment office, First College, 532 Leon Ave, Second Floor, Kelowna, BC Canada, V1Y 6J6, 1.778.754.2888.

## Appendix FOR OFFICE USE ONLY

### Admission Documents Check List

#### Check that you have included the following for the admission department :

- Copy of your government issued photo ID (passport photo page, your driver license, etc.)
- High school Diploma or Equivalent
- Proof of Meeting English Language Competence Requirements
- Application Essay
- Character Reference letters
- Current Resume
- Intro to Massage Therapy Course
- Criminal Record Check (Vulnerable sector check must be obtained, once accepted.)
- Medical Clearance Note from Physician
- Interview with Program Director

#### Registration Process

1. Submitting your completed application form and all related documents with the application fee. In the mean time, students are welcome to meet with the Student Advisor.
2. When all the application documents with fee is received, students will receive a receipt.
3. First College will take 5-10 business days (Domestic) or 15-30 business days (International) to review the required application documents that student submitted.
4. A Letter of Acceptance will be issued once your application is accepted. A written Enrolment Contract conforming to regulatory requirements must be signed by the student and/or by a parent or guardian if the applicant is a minor (not reached the age of 19 in British Columbia).

Email to [admissions@firstcollege.ca](mailto:admissions@firstcollege.ca) or submit in person to First College a complete application package when you are ready to apply.